



HOW DO I LOG IN?

1. Click the Login link in the upper right-hand corner.



2. Type in your **email address** associated with your Region 7 account. Then click "Forgot Password?".

Login

Email:

Password:

Remember my username

Forgot Password?

[Forgot Email?](#)

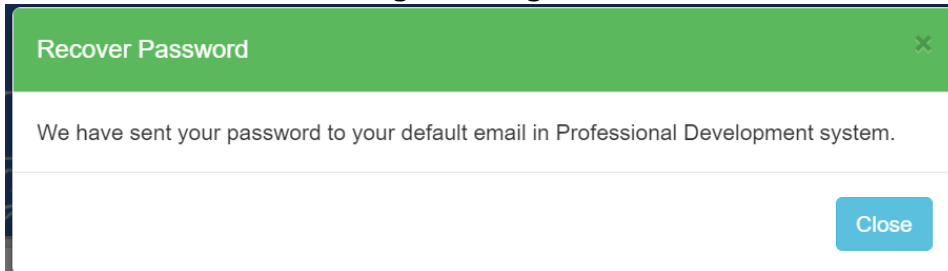
3. You will type your email address into the box and click "Retrieve Password".

Find Your Account Password

Find By

Personal Identifier or Email

You will see the following message:



4. Check your email:

noreply

Region 7 : Professional Development Password Retrieval - Dear BLAIR, Y

Region 7 : Professional Development Password Retrieval

noreply@workshop.esc7.net

to me ▾

Dear BLAIR,

Your Username: borren@hisd.com

Your password: 004141

5. Log in with your password

Login

Email:

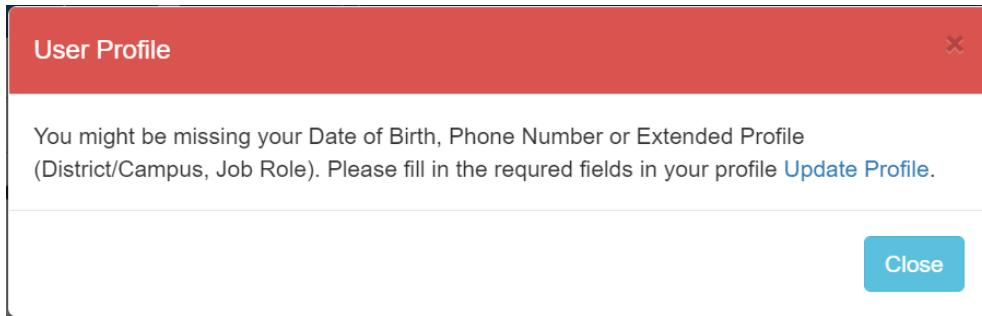
Password:

Remember my username

[Forgot Password?](#)

[Forgot Email?](#)

6. You will see the following pop-up box that will tell you to update your profile.



When you click "Close", the screen will take you to your "Edit Profile" page. Everything in the top section highlighted pink is a required field.

Edit Profile

Required

First Name * BLAIR

Middle Name

Last Name * ORREN

Primary Email Address (typically school email)

Click to change your password

Date of Birth * 1 1 Select Year

Email * borren@hisd.com

Password * Click to Change Password


Texas Unique ID (LEA employees only) Must be 10 digits long

Phone * 903-452-2692

PIN (4-digit number) * 4141

Do you want to receive text messages? * Yes No

If you want to receive text reminders, this phone number must be your cell

Texas Unique ID: If you work for a school district and you do not know it, go to the Home page, and click on  **FIND YOUR UNIQUE ID**

Another way would through DMAC if you have a DMAC account.

Change Password

Type your new password

Confirm your new password

Change Close

PIN: This is the number you use to electronically sign in when you come to a workshop. You can keep this number or change it to any 4-digit number.

7. Extended Profile – When you scroll down to the extended profile, fill out the following fields:

Extended Profile

Business Phone (Optional) **Gender** (Optional)

Do you currently work in a TEA affiliated school?
 Yes No

Secondary Email (Optional)

Region **District** **Job Role** **Campus**

District Employee Number (Optional) **Affiliation** (Optional)

Notification Preferences (Optional)
Frequency of email notification for your upcoming workshops.

Email	Text	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Day Before
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Week Before
<input type="checkbox"/>	<input type="checkbox"/>	Upcoming Workshops

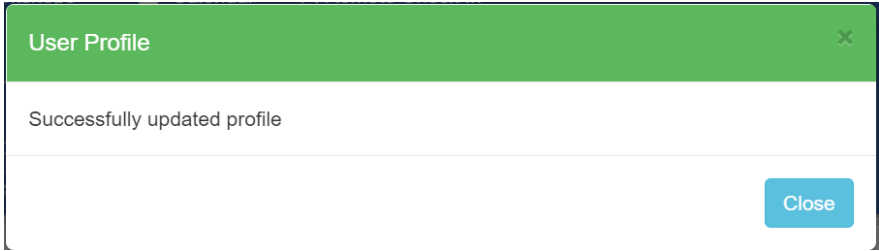
Choose your wireless provider (Optional)

Certifications (Optional)

<input type="checkbox"/> Agricultural Science and Technology 6-12	<input type="checkbox"/> Agriculture, Food and Natural Resources 6–12	<input type="checkbox"/> American Sign Language (ASL)
<input type="checkbox"/> Art EC-12	<input type="checkbox"/> Assistant Principal	<input type="checkbox"/> Bilingual Education Supplemental
<input type="checkbox"/> Bilingual Education Supplemental 4-8	<input type="checkbox"/> Bilingual Education Supplemental EC-4	<input type="checkbox"/> Bilingual Endorsement
<input type="checkbox"/> Bilingual Generalist 4-8	<input type="checkbox"/> Bilingual Generalist EC-4	<input type="checkbox"/> Bilingual Generalist EC-6
<input type="checkbox"/> Bilingual/ESL(PK-12)	<input type="checkbox"/> Bilingual/ESL(PK-6)	<input type="checkbox"/> Business and Finance 6-12
<input type="checkbox"/> Business Education 6-12	<input type="checkbox"/> Chemistry 7-12	<input type="checkbox"/> Chemistry 8-12
<input type="checkbox"/> Computer Science 8-12	<input type="checkbox"/> Core Subjects 4-8	<input type="checkbox"/> Core Subjects EC-6
<input type="checkbox"/> Dance 8-12	<input type="checkbox"/> Deaf and Hard of Hearing	<input type="checkbox"/> Early Childhood Education PK-K
<input type="checkbox"/> Educational Diagnostician	<input type="checkbox"/> Elementary (1-6)	<input type="checkbox"/> Elementary (1-8)

You can receive email, text, or both

This is how often you want to receive notifications for your upcoming workshops



Log out & Log Back in for Changes to take Effect