

2019-2020 Special Education Consolidated Grant Application

**2019-2020 Application Grant Training
ESC Region 11
May 13, 2019**

Your Handouts

- Application Training Slides
- Mock-up
- SPED Application Pointers

- Contacts Page (New)
- SC5003 – Formula Grants Consolidated Schedule (New)

Special Education Consolidated Grant Application

- GS2100 Applicant Information
- GS2300 Negotiation Comments and Confirmation
- PS3502 Private Nonprofit Schools Participation (Revised)
- BS6006 Program Budget Summary and Support
- BS6016 Fiscal Compliance Requirements



Home » [Contacts](#)

Contacts

First Name	MI	Last Name	Title	Phone	Ext	Email	Modified On	Modified By
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Please add a contact.

[Add](#)[Edit](#)[Remove](#)

SC5003 Formula Grants Consolidated Schedule

Part 1: Equitable Access and Participation

[Help](#)

Indicate below whether any barriers exist to equitable access and participation for any groups that receive services funded by ESSA, Perkins or Special ED grants.

- The applicant assures that no barriers exist to equitable access and participation for any groups receiving services funded by any grant within this application.
- Barriers exist to equitable access and participation for the following groups receiving services funded by any grant within this application, as described below.

Barriers

Group	Description
1. <input type="text" value="Select One"/>	

[Add Line](#)[Remove Line](#)

SC5003 Part 1: Equitable Access and Participation

Barriers:

- TEA recommends that at least one barrier is selected for students in a special education program
- For a list of barriers refer to the instructions or last years' application
- After the SC5003 is certified and submitted, your grant application will appear in the Grants tab under "Apply for Eligible Grants"

eGrants

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Critical Events

Grants In Process

Apply for Eligible Grants

Draft Grants

Grants in Negotiation

Submitted Grants

Awarded Grants

Event


Critical Events Within Next 30 D. reports must be submitte

Events noted with are due wit

[TEA System Messages](#)

Grant Program

GS2100 Applicant Information

Schedule Status:		FORMULA			Application ID:	
		Organization:	County District:			
SAS#: SPEDAA20		Campus/Site:	ESC Region:			
		Vendor ID:	School Year: 2019-2020			
2019-2020 Special Education Consolidated Grant Application						
General Information						
GS2100 - Applicant Information						
Part 1: Organization Information						
Applicant						
Organization Name						
Mailing Address Line 1	Mailing Address Line 2	City	State	Zip Code		
DUNS Number						
School/Campus or Site						
Organization Name						
Mailing Address Line 1	Mailing Address Line 2	City	State	Zip Code		
Part 2: Applicant Contact						
Select Contact: <input type="text" value="Select One"/> or <input type="button" value="Add New Contact"/>						
First Name	Initial	Last Name	Title			
Telephone	Ext.	E-mail				
Select Contact: <input type="text" value="Select One"/> or <input type="button" value="Add New Contact"/>						
First Name	Initial	Last Name	Title			
Telephone	Ext.	E-mail				

GS2100 Applicant Information

- To select the first and second contacts, click on the drop down arrow under “Select Contact”
- New contacts can be added by clicking on the “Add New Contact” button and it will direct you to the contacts tab
- The first contact and second contact should not be the same person.
- Contacts should be knowledgeable about the grant and will be contacted if the application requires negotiation.
- Once the GS2100 Applicant Information schedule is completed and saved, the remaining schedules will populate.

GS2300 Negotiation Comments and Confirmation

2019-2020 Special Education Consolidated Grant Application							
General Information							
GS2300 - Negotiation Comments and Confirmation							
General Comments (TEA Use Only)							
<p>This schedule is for TEA to document any required changes and communications to the applicant in the event this application requires negotiation. It will also require applicants to acknowledge that they have made the change requested.</p> <p>Applicants: For all negotiation notes below, please make the requested changes in the grant application itself.</p> <ul style="list-style-type: none"> • Please do check the "Change Completed" box. • Please do not enter information in the "Grantee Comments" section, unless you are specifically instructed to do so. 							
#	Negotiation Note						
1	<table border="1"> <thead> <tr> <th>Date</th> <th>Negotiation Note</th> </tr> </thead> <tbody> <tr> <td> <table border="1"> <thead> <tr> <th>Schedule</th> </tr> </thead> <tbody> <tr> <td>-Select Schedule- ▼</td> </tr> </tbody> </table> </td> <td></td> </tr> </tbody> </table>	Date	Negotiation Note	<table border="1"> <thead> <tr> <th>Schedule</th> </tr> </thead> <tbody> <tr> <td>-Select Schedule- ▼</td> </tr> </tbody> </table>	Schedule	-Select Schedule- ▼	
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Schedule							
-Select Schedule- ▼							
<table border="1"> <thead> <tr> <th>Grantee Comments</th> <th><input type="checkbox"/> Accepted by TEA</th> <th><input type="checkbox"/> Change Completed</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Grantee Comments	<input type="checkbox"/> Accepted by TEA	<input type="checkbox"/> Change Completed			
Grantee Comments	<input type="checkbox"/> Accepted by TEA	<input type="checkbox"/> Change Completed					
<p>Select button to add or remove Negotiation Item :</p> <p><input type="button" value="Add Row"/> <input type="button" value="Delete Row"/></p>							

GS2300 Negotiation Comments and Confirmation

- Review each negotiation note, make changes to the required schedule(s).
- Click Change Completed when you have edited the applicable schedule(s) as indicated in the negotiation note.
- Make sure you re-certify and submit your application/amendment once you have completed your negotiations.
- This schedule will not appear in the table of contents until the initial application is certified and submitted.



PS3502 Private Nonprofit Schools Participation

TEXAS EDUCATION AGENCY		Campus/Site:	ESC Region:
SAS#: SPEDAA20		Vendor ID:	School Year: 2019-2020
2019-2020 Special Education Consolidated Grant Application			
Program Description			
PS3502 - Private Nonprofit Schools Participation			
Program Implementation is in accordance with the Program Specific Provisions and Assurances certified prior to the completion of this application. To view the General and Program Specific Provisions and Assurances and Guidelines, visit the TEA Grant Opportunities webpage.			
Part 1: This schedule must be completed unless one of the following exceptions applies:			
<input type="checkbox"/>	Applicant agency is an open-enrollment charter school.		
<input type="checkbox"/>	No private schools are located within the legal boundaries of the applicant agency.		
Part 2: Children Evaluated			Number
Total Number of Parentally Placed Private School Children Aged 3 through 21 Evaluated (Initial Evaluation and/or Re-evaluation) 07/01/2018 through 06/30/2019. [34 CFR §300.132(c)(1)] "must maintain in its records and provide to the SEA"			
Part 3: Consultation During the Development and Design Phase of Special Education and Related Services for Parentally Placed Private School Children with Disabilities			
Timely and Meaningful Consultation Methods [34 CFR §76.656(e)] "manner & extent to which the applicant complied"			
<input type="checkbox"/>	Certified Letters	<input type="checkbox"/>	Documented Phone Calls
<input type="checkbox"/>	Meetings	<input type="checkbox"/>	E-Mail
<input type="checkbox"/>	Fax	<input type="checkbox"/>	Other:
Child Find Activities Were Implemented through:			
<input type="checkbox"/>	Active Recruitment	<input type="checkbox"/>	Distribution of Program Information
<input type="checkbox"/>	Media Advertising	<input type="checkbox"/>	Scheduled Public Meetings to Explain Benefits
<input type="checkbox"/>	Meetings with Private Schools	<input type="checkbox"/>	Other:
Part 4: Proportionate Share Calculation for IDEA-B Formula Funds			Number
a.	Entitlement of Formula Funds for the 2019-2020 School Year		
b.	Total Number of Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PUBLIC Schools on the Last Friday in October 2018 [34 CFR Appendix B] (This count includes children with disabilities aged 3 through 4 dually enrolled in public and private schools.)		
c.	Total Number of Parentally Placed Eligible Children (determined to be children with disabilities) Aged 3 through 21 in PRIVATE Schools on the Last Friday in October 2018 [34 CFR §300.132 (c)(2), 34 CFR §76.656(b), 34 CFR §300.133(a)(1), 34 CFR Appendix B] (This count does NOT include children with disabilities aged 3 through 4 who are dually enrolled.)		
d.	Total Number of Eligible Children		
e.	Average Allocation Per Eligible Child		
f.	Proportionate Share Amount to Be Expended for Parentally Placed Private School Children with Disabilities Aged 3 through 21 in 2019-2020		

PS3502 Private Nonprofit Schools Participation

Reminders for the PS3502:

- This schedule must be completed unless the applicant agency is an open-enrollment charter school or there are no private schools located within legal boundaries.
- Part 4 and Part 5 – Proportionate Share Calculation for IDEA –B Formula and IDEA-B Preschool funds should not be updated.
- Part 7 Services – Describe the process you use to determine which private school students will be served.
- Part 8 Documentation of the Consultation Process requires an attachment if the second box is selected and it must include how you obtained written affirmation.
- Part 8 now will let you select more than one box, if more than one box applies.



BS6006 Program Budget – Part 2

Schedule Status:		FORMULA	Application ID:			
		Organization: Campus/Site: Vendor ID:	County District: ESC Region: School Year: 2019-2020			
SAS#: SPEDAA20		2019-2020 Special Education Consolidated Grant Application				
Program Budget						
BS6006 - Program Budget Summary and Support						
Statutory Authority:						
P. L. 108-446, Part B (Sections 611 and 619), Part C, and Part D; GAA, Article III, Riders 13 and 15, 85th Legislature						
Part 1: Available Funding						
View Funding/Carryover			IDEA-B Formula	IDEA-B Preschool	IDEA-D Deaf Blind	SSVI
Fund/SSA Code						
Select Not Participating if LEA will not apply for funds			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Planning Amount						
Final Amount						
Carryover						
Total Funds Released and Funds Transferred in from Other Fiscal Agents						
			Released Amounts			
			Released Carryover			
			Amounts Transferred In			
			Carryover Transferred In			
Total Available Funds						
			Total Available Funds			

BS6006 Program Budget – Part 2

- 6100 Payroll Costs – Place the grand total for Payroll Costs from Part 3 Itemized Payroll Costs and Part 4 Substitute, Extra Duty, Benefits on the line in Part 2.
- To complete the budget costs for all other class object codes (6200, 6300, 6400, and 6600) go to the applicable sections (Part 5 – Part 10) and it will populate the grand total in Part 2.
- 6493 Payments to Member Districts of SSA - This section is used to identify funds that will be flowed/paid out to member districts of a SSA. It does not include the fiscal agent amount.

BS6006 Program Budget – Part 2

- Total Amount Allocated to CEIS (Coordinated Early Intervening Services)- This section fills from the amounts you enter on the BS6016 Fiscal Compliance Requirements.
- If you enter an amount on the BS6016 for CEIS, you must itemize those costs by class/object code on this schedule in Parts 3, 5, 6, 7, and/or 10. Each class object code has a CEIS section.
- Grantees may reserve up to 15% of IDEA-B Formula and/or Preschool funds to develop and implement CEIS for students in Kindergarten through Grade 12.
- LEAs that are identified with significant disproportionality based on race or ethnicity must reserve the maximum amount (the full 15% of both IDEA-B Formula and Preschool funds) to provide CEIS.



BS6006 Part 3 - 6100 Itemized Payroll Costs

Part 3: 6100 - Itemized Payroll Costs				
Number of Positions				
#	Position Title	IDEA-B Formula	IDEA-B Preschool	
1.	AI (Auditory Impairment)/DHH (Deaf or Hard of Hearing) Teacher			
2.	ARD (Admission, Review, and Dismissal) Facilitator/IEP			
3.	Art Therapist			
4.	Audiologist			
5.	Behavior Specialist			
6.	Bus Related Service Aide			
7.	Case Management Personnel			
8.	COMS (Certified Orientation & Mobility Specialist)			
9.	Counselor			
10.	Educational Aide			
11.	Educational Diagnostician			
12.	Interpreter for the Deaf			
13.	Job Coach			
14.	LSSP (Licensed Specialist in School Psychology)/Psychologist			
15.	Music Therapist			
16.	Occupational Therapist			
17.	Parent Liaison			
18.	PEIMS/SEMS/SERS Personnel			
19.	Physical Therapist			
20.	Recreational Therapist			
21.	School Nurse (supplemental services only)			
22.	SLP (Speech & Language Pathologist)/Speech Therapist			
23.	Secretarial/Clerical Staff			
24.	Sodal Worker			
25.	Spedal Education Teacher	4	2	
26.	Technology Spedalist			
27.	Transition Coordinator			

BS6006 Part 3 - 6100 Itemized Payroll Costs

- Part 3 Itemized Payroll Costs - List the number of positions under the appropriate fund source. Only whole numbers can be used. The total will NOT automatically fill the 6100 line under Part 2: Budgeted Costs. Go up to Part 2: Budgeted Costs and place the funds for 6100 Payroll Costs under the 6100 section.
- If a position is not listed, type the position title next to Other Position and write a brief description of SPED responsibilities. Check “No” for CEIS funded. Then check the box “Confirmation of Payroll Requirements”.
- If listing a CEIS position, either select one of the CEIS positions on Line 30 or 31 or place the CEIS position under Other Position and identify it as “CEIS”. Check “Yes” for CEIS funded. Make sure CEIS funds are reserved in Part 2 on the BS6016.

BS6006 Part 3 - 6100 Itemized Payroll Costs

BS6006 - Program Budget Summary and Support								
Part 3: 6100 - Payroll Costs (continued)								Help
Number of Positions								
#	Position Title	IDEA-B Formula	IDEA-B Preschool	IDEA-D Deaf Blind	SSVI	State Deaf	IDEA-B Discretionary Deaf	IDEA-C Early Childhood Interv. (Deaf)
Detailed job description for all other positions entered below must be maintained locally by the LEA and available to be submitted to TEA upon request.								
	<input type="checkbox"/> Other:							
	Brief Description of Responsibilities:						CEIS Funded?	<input type="radio"/> Yes <input type="radio"/> No
32.	<input type="checkbox"/>	Confirmation of Payroll Requirements: The grantee certifies the federally-funded portion, and/or state-funded portion as applicable, of this position and duties are reasonable, necessary, allowable and allocable under the applicable fund source(s). The grantee further certifies that it is in compliance with the federal and/or applicable state supplement, not supplant provision(s). The grantee assures the grant-funded portion of this position and duties meet the purpose, goals, and objectives of the applicable fund source(s). The LEA also certifies that any administrative duties will be paid from another allowable non-federal fund source. Documentation must be maintained locally by the grantee that clearly demonstrates the allowable and supplemental nature of the position and will provide such documentation to TEA upon request.						
		<input type="button" value="Add Other"/>		<input type="button" value="Delete Other"/>				

BS6006 Part 4 - 6100 Schoolwide

Part 4: 6100 - Substitute, Extra-Duty, Benefits									Help
1.	For Schoolwide Personnel Not Coded 8911	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Extra-Duty Pay/Beyond Normal Work Hours for Positions Not Indicated Above	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Substitutes for Public and Charter School Personnel Not Indicated Above	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you are participating in a Schoolwide Program, check the box “For Schoolwide Personnel Not Coded 8911.” You must also complete Part 12 8911 Schoolwide Programs and include the campuses, number of SPED students, and description of how the students will benefit.



BS6006 Part 5 – Itemized Professional and Contracted Services

Schedule Status:		FORMULA		Application ID:	
		Organization:	County District:		
TEXAS EDUCATION AGENCY		Campus/Site:	ESC Region:		
SAS#: SPEDAA20		Vendor ID:	School Year: 2019-2020		
2019-2020 Special Education Consolidated Grant Application					
Program Budget					
BS6006 - Program Budget Summary and Support					
Part 5: 6200 - Itemized Professional and Contracted Services Help					
Costs Requiring Specific Approval					
	Expense Item Description	IDEA-B Formula	IDEA-B Preschool	IDEA-D Deaf Blind	SSVI
6269	Rental or Lease of Buildings, Space in Buildings, or Land Specify purpose:				
#	Professional and Consulting Services (6219, 6239, or 6291)				
1.	AI (Auditory Impairment)/DHH (Deaf or Hard of Hearing) Services				
2.	Assessments/Evaluations				
3.	Child Care for Parent Training				
4.	Curriculum Development				
5.	Direct Services/Related Services Specify service(s):				
6.	Homebound				
7.	In-home Training				
8.	Interpreter (language translation or deaf interpretation)				
9.	Nurse/Health Services				
10.	Parent Liaison				
11.	Professional/Staff Development or Training				
12.	Program Evaluator				
13.	Technology Specialist				
14.	Transportation Contract (parent/private), excess costs				
15.	VI (Visual Impairment) Services				
16.	CEIS Contracted Services				
Enter all other contracted services below.					
17.	<input type="checkbox"/> Other Services: Specify purpose:				
<input type="button" value="Add Other"/> <input type="button" value="Delete Other"/>					
Subtotal					
		Subtotal Professional and Consulting Services			
		Remaining 6200 - Professional and Contracted Services That Do Not Require Specific Approval			
Grand Total					
		Grand Total			

BS6006 Part 5 – Itemized Professional and Contracted Services

- Most contracted services require specific approval and must be specifically budgeted in the application.
- Other costs do not require specific approval and those items go in Remaining 6200. These items include, but are not limited to, residential set-aside (6223), Education Service Center services (6239), contracted maintenance and repair of equipment (6249), and nonpublic day school tuition (6223).
- Line 5 Direct Services/Related Services – more than one service can go on this line. For example, OT, PT, Speech, and APE.

BS6006 Part 5 – Itemized Professional and Contracted Services continued

- Line 16 CEIS Contracted Services – enter amount budgeted for CEIS Contracted Services under the appropriate fund source. Make sure CEIS funds are reserved in Part 2 Total Amount Allocated to CEIS to cover these CEIS services.
- Line 17 Other Services – Enter the name of the service and the purpose. Use the “Other Services” line if a service is not listed.



BS6006 Part 6 – 6300 Itemized Supplies and Materials

Schedule Status:		FORMULA		Application ID:	
eGrants Application TEXAS EDUCATION AGENCY		Organization:	County District:		
SAS#: SPEDAA20		Campus/Site:	ESC Region:		
		Vendor ID:	School Year: 2019-2020		
2019-2020 Special Education Consolidated Grant Application					
Program Budget					
BS6006 - Program Budget Summary and Support					
Part 6: 6300 - Itemized Supplies and Materials					Help
Costs Requiring Specific Approval		IDEA-B Formula	IDEA-B Preschool	IDEA-D Deaf Blind	SSVI
Expense Item Description					
1.	CEIS Supplies and Materials				
Remaining 6300 - Supplies and Materials That Do Not Require Specific Approval					
Grand Total					
Grand Total					
Costs Requiring Specific Approval		State Deaf	IDEA-B Discretionary Deaf	IDEA-C Early Childhood Interv. (Deaf)	
Expense Item Description					
Remaining 6300 - Supplies and Materials That Do Not Require Specific Approval					
Grand Total					
Grand Total					

BS6006 Part 6 – 6300 Itemized Supplies and Materials

- CEIS Supplies and Materials – Budget dollars for CEIS on this line and reserve CEIS in Part 2 on the BS6016.
- All other supplies and materials should be listed under Remaining 6300 – Supplies and Materials That Do Not Require Specific Approval for each fund source.



BS6006 Part 7 – Itemized Other Operating Costs

Schedule Status:		FORMULA	Application ID:		
		Organization: Campus/Site: Vendor ID:	County District: ESC Region: School Year: 2019-2020		
SAS#: SPEDAA20		2019-2020 Special Education Consolidated Grant Application			
Program Budget					
BS6006 - Program Budget Summary and Support					
Part 7: 6400 - Itemized Other Operating Costs					Help
Costs Requiring Specific Approval		IDEA-B Formula	IDEA-B Preschool	IDEA-D Deaf Blind	SSVI
#	Class/Object Code and Description				
1.	6411 Out-of-State Travel for Employees. Must be allowable per Program Guidelines. LEA must keep documentation locally.				
2.	6412 Travel for Students to Conferences (does not include field trips). Requires authorization in writing. Specify Purpose:				
3.	6412/6494 Educational Field Trip(s). Must be allowable per Program Guidelines. LEA must keep documentation locally. (Special Olympics and Community Based Instruction (CBI) are not considered Educational Field Trips and do not require specific approval).				
4.	6413 Stipends for Non-Employees other than those included in 6419 Specify Purpose:				
5.	6419 Non-Employee Costs for Conferences. Requires authorization in writing.				
6.	6411/6419 Travel Costs for Officials such as Executive Director, Superintendent, or Board Members. Allowable only when such costs are directly related to the grant. Must be allowable per Program Guidelines. If Out-of-State Travel, LEA must keep documentation locally.				
7.	64XX Hosting Conferences for Non-Employees. Must be allowable per Program Guidelines. LEA must keep documentation locally.				
8.	6411/6419 CEIS Travel Costs for professional development. If Out-of-State Travel, LEA must keep documentation locally.				
Subtotal					
		Subtotal			
		Remaining 6400 - Other Operating Costs That Do Not Require Specific Approval			
Grand Total					
		Grand Total			

BS6006 Part 7 – Itemized Other Operating Costs

- The Out-of-State Travel Justification form must be kept locally.
- Travel for students to conferences are considered participant support costs and require the Participant Support Costs form to be submitted to grantsupport@tea.texas.gov.
- The Educational Field Trip Justification form must be kept locally.
- Stipends for Non-Employees –Specify the purpose for the stipends in the space provided. The request for approval of participant support costs form must be submitted to grantsupport@tea.texas.gov.

Do not attach these forms to the application.

BS6006 Part 7 – Itemized Other Operating Costs continued

- Non-employee Costs for Conferences - The request for approval of participant support costs form must be submitted to grantsupport@tea.texas.gov.
- Travel Costs for Officials and Hosting Conferences for Non-Employees are not allowed with this grant. They are grayed out on the application.
- CEIS Travel Costs for Professional Development. List the amount for travel related to struggling, nondisabled students on this line. If this is Out-of-State travel, please keep the Out-of-State Travel form locally. Make sure CEIS funds are reserved in Part 2 on the BS6016.



BS6006 Part 8 and 9 – Itemized Debt Service

Schedule Status:		FORMULA		Application ID:	
eGrants Application TEXAS EDUCATION AGENCY		Organization:	County District:		
SAS#: SPEDAA20		Campus/Site:	ESC Region:		
		Vendor ID:	School Year: 2019-2020		
2019-2020 Special Education Consolidated Grant Application					
Program Budget					
BS6006 - Program Budget Summary and Support					
Part 8: 6500 - Itemized Debt Service					Help
#	Class/Object Code and Description	IDEA-B Formula	IDEA-B Preschool	State Deaf	IDEA-B Discretionary Deaf
6512	Capital Lease-Principal				
6522	Capital Lease-Interest				
6523	Interest on Debt				
Grand Total					
		Grand Total			
Part 9: 6500 - Itemized Debt Service - Description of Property With Justification					
Property Description					150 of 150
1.				Funding Source	Property Value Contract Dates
				Select One	
Property Description					150 of 150
2.				Funding Source	Property Value Contract Dates
				Select One	
Property Description					150 of 150
3.				Funding Source	Property Value Contract Dates
				Select One	
Property Description					150 of 150
4.				Funding Source	Property Value Contract Dates
				Select One	
<input type="checkbox"/> Access by Persons with Disabilities - Applicant shall require the lease-purchased facility to comply with the Americans with Disabilities Act (ADA) 28 CFR Part 35 or the Uniform Federal Accessibility Standards and other applicable federal requirements. In addition, the applicant shall require the facility to comply with the Texas Accessibility Standards (TAS) promulgated by the Texas Department of Licensing and Regulation. The applicant shall be responsible for conducting inspections to ensure compliance with these specifications by the contractor.					

BS6006 Part 8 and 9 – Itemized Debt Service

- This section is used to request debt services costs on a lease-purchase.
- The lease-purchase must cover parts of at least two grant periods. The system will not let you enter less than a two year period.
- Notice there is no grand total in Part 9. It is a description of the information you provided for the Debt Service amounts in Part 8.

BS6006 Part 10 – Itemized Capital Outlay

Schedule Status:		FORMULA				Application ID:	
eGrants Application TEXAS EDUCATION AGENCY		Organization:	County District:				
SAS#: SPEDAA20		Campus/Site:	ESC Region:				
		Vendor ID:	School Year: 2019-2020				
2019-2020 Special Education Consolidated Grant Application							
Program Budget							
BS6006 - Program Budget Summary and Support							
Part 10: 6600 - Itemized Capital Outlay - Capitalized Assets Regardless of Unit Cost							Help
#	Description and Purpose	Unit Cost	Quantity	IDEA-B Formula	IDEA-B Preschool	IDEA-D Deaf Blind	SSVI
6669 - Library Books and Media (capitalized and controlled by library)							
66XX - Computing Devices - Capitalized							
1.	<input type="checkbox"/> Specify purpose:						
							Add Device Delete Device
66XX - Software - Capitalized							
1.	<input type="checkbox"/> Specify purpose:						
							Add Software Delete Software
66XX - Equipment, Furniture, or Adapted Bus - Capitalized							
1.							
2.	<input type="checkbox"/> Specify purpose:						

BS6006 Part 10 – Itemized Capital Outlay

- All capital outlay, regardless of the dollar amount, requires specific approval.
- Capitalized items have a useful life of more than one year and a cost which equals or exceeds the lesser of the capitalization level established by the LEA or \$5,000.
- Do not use brand names.
- Include the unit cost, quantity, and total amount requested for each item.
- Make sure CEIS funds in Part 10 are reserved in Part 2 on the BS6016.



BS6006 Part 11 – Justification for Purchase or Lease of a Portable Building

Schedule Status:		FORMULA			Application ID:	
		Organization:	County District:			
<small>TEXAS EDUCATION AGENCY</small>		Campus/Site:	ESC Region:			
SAS#: SPEDAA20		Vendor ID:	School Year: 2019-2020			
2019-2020 Special Education Consolidated Grant Application						
Program Budget						
BS6006 - Program Budget Summary and Support						
Part 11: Justification for Purchase or Lease of Portable Building					<input checked="" type="checkbox"/> Applicable	Help
					<input type="checkbox"/> Select to clear all data in Part 11	
Indicate Fund Source						
IDEA-B Formula	IDEA-B Preschool	IDEA-D Deaf Blind	SSVI	State Deaf	IDEA-B Discretionary Deaf	IDEA-C Early Childhood Interv.(Deaf)
○	○	○	○	○	○	○
Description / Purpose						

BS6006 Part 11 – Justification for Purchase or Lease of a Portable Building

- If purchasing or leasing a portable building, click the “Applicable” box in Part 11 to expand the schedule and then answer each question.
- Check the assurances boxes.
- Select one or more check boxes to indicate the cost allocation.
- If you decide not to purchase or lease a portable building and want to delete ALL of the data entered in Part 11, check the box “Select to clear all data in Part 11” at the top, right hand corner of Part 11.

BS6006 Part 12 – 8911 Schoolwide Programs

Part 12: 8911 - Schoolwide Programs				Help
Campuses Participating in the Schoolwide Program				
#		9-Digit Campus #	Campus Name	# of SPED Students
1.	<input type="checkbox"/>			

Description of How Students with Disabilities Will Benefit from the Funded Activities on the Campuses Listed Above

BS6006 Part 12 – 8911 Schoolwide Programs

- Part 12 must be completed if you entered funds in class object code 8911 in Part 2: Budgeted Costs and/or checked the box in Part 4, line 1 For Schoolwide Personnel Not Coded 8911.
- Remember to provide a brief description of how students with disabilities will benefit from the funded activities on the campuses listed.



BS6016 Fiscal Compliance Requirements

Schedule Status:		FORMULA		Application ID:	
eGrants Application TEXAS EDUCATION AGENCY SAS#: SPEDAA20		Organization: Campus/Site: Vendor ID:		County District: ESC Region: School Year: 2019-2020	
2019-2020 Special Education Consolidated Grant Application					
Program Budget					
BS6016 - Fiscal Compliance Requirements					
Part 1: LEA MOE (Maintenance of Effort) for Eligibility and MOE Reduction					
<p>Per 34 CFR 300.203(a,b), to be eligible to receive an IDEA-B grant, each LEA must ensure that the amount of state and local funds or only local funds it budgets for the education of children with disabilities in that year is at least the same, either in total or per capita, as the amount it expended for services to children with disabilities in the most recent prior year for which information is available. Amounts indicated on lines 1 and 2 should be from the same fund source, meaning either state and local funds or only local funds.</p> <p>For each LEA complete the information requested below for items 1-5. Help</p>					
LEA Name:					
LEA MOE for Eligibility					Expenditures
<p>Enter the amounts below, of either state and local funds or only local funds, to demonstrate MOE for grant eligibility purposes. Remember, to be eligible the budgeted amount must equal or exceed the expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance. LEAs must ensure auditable documentation is on file to support the data reported and must be made available to TEA upon request.</p>					
<p>1. Amount of special education expenditures for the most recent prior year in which complete expenditure data are available and the LEA was in MOE compliance.</p> <p>2. Budget for special education for 2019-2020</p> <p>3. If the LEA's budget does not equal or exceed the amount expended in the most recent prior year in which complete expenditure data are available, due to federally allowable exceptions or state reconsiderations, provide a specific justification including the amount of reduction. The amount of the reduction plus the budget amount must equal or exceed amount of expenditures. Note that this is used for grant eligibility purposes only and not final compliance determinations. All applicable federal exceptions and state reconsiderations will be reviewed and approved or rejected during the IDEA-B MOE compliance determination process.</p> <p><input type="checkbox"/> (a) The voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.</p> <p><input type="checkbox"/> (b) A decrease in the enrollment of children with disabilities.</p> <p><input type="checkbox"/> (c) The termination of the obligation of the agency, consistent with this part, to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the State Education Agency (SEA), because the child-</p> <ul style="list-style-type: none"> • Has left the jurisdiction of the agency, • Has reached the age at which the obligation of the agency to provide FAPE to the child has terminated, • No longer needs the program of special education. <p><input type="checkbox"/> (d) The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.</p> <p><input type="checkbox"/> (e) The assumption of cost by the high cost fund operated by the SEA under 34 CFR 300.704(c).</p> <p><input type="checkbox"/> (f) Adjustment to Fiscal Effort (MOE Voluntary Reduction).</p> <p>4. Assurance of Eligibility Check the appropriate selection below:</p> <p><input type="radio"/> The LEA assures it used the state and local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of state and local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.</p> <p><input type="radio"/> The LEA assures it used the local expenditures (in total or per capita), in the most recent prior year in which data are available and the LEA was in MOE compliance, and has budgeted at least the same amount of local funds in the coming year, or budgeted reduced amount due to federally allowable exceptions or state reconsiderations.</p> <p>The LEA must maintain local documentation of all expenditure and budget data referenced above and provide the documentation to TEA upon request.</p>					
MOE Voluntary Reduction (adjustment to local fiscal efforts) - 2019-2020					
<p>5. <input type="radio"/> I do not meet the eligibility criteria to voluntarily reduce MOE for 2019-2020.</p> <p><input type="radio"/> I am eligible to voluntarily reduce MOE for 2019-2020 but shall not exercise this option.</p> <p><input type="radio"/> I am eligible to voluntarily reduce MOE for 2019-2020 and shall exercise this option.</p>					MOE Voluntary Reduction Amount
Part 2: Coordinated Early Intervening Services (CEIS) Requirements					
Coordinated Early Intervening Services (included in budgeted costs on BS6006)					
LEA Name		Total CEIS	IDEA-B Formula	IDEA-B Preschool	
<input type="checkbox"/> Select One					
<input type="checkbox"/> View CEIS Information		<input type="checkbox"/> Read and Understand CEIS Information.		<input type="button" value="Add Member District"/> <input type="button" value="Delete Member District"/>	
Total Amount Allocated to CEIS					

BS6016 Fiscal Compliance Requirements

- Line 1: Enter the amount of state and local or only local special education expenditures.
- Line 2: Enter the amount of state and local or only local funds budgeted for special education for the current year.
- Lines 1 and 2 are not required to be amended due to audit or budgeting fluctuations during the year.

BS6016 Fiscal Compliance Requirements

- If the amount in Line 2 is less than the amount in Line 1, a justification field in Line 3 will be enabled. Select an appropriate justification(s) for the budget reduction in Line 3.
- If the amount in Line 2 is equal to or greater than the amount in Line 1, then Line 3 will be disabled. Proceed to Line 4.
- Line 4 Assurance of Eligibility – Select the appropriate radio button to identify the amount in Line 1 as being either state and local or local only.

Line 5 MOE Voluntary Reduction

The LEA must meet all three of the following criteria in order to voluntarily reduce MOE:

- The LEA must have an increase in IDEA-B formula final amount from the previous year.
- The LEA must have a determination level of "Meets Requirements."
- The LEA has not been identified as having significant disproportionality under 34 CFR §300.646.

* TEA recommends that you wait until final amounts are available and then determine whether or not you would like to voluntarily reduce MOE. An amendment would be required to make changes to Line 5.

Instructions for Part 2 CEIS:

- Select the name of the LEA from the list by clicking on the arrow.
- Type the amount you want to allocate to CEIS for each funding source.
- Click View CEIS Information and read the contents of the box that appears.
- Check the box Read and Understand CEIS Information to certify that you have read and understood the information in Step 3. (You must check this box if you type an amount in “Amount Allocated to CEIS”).



General Reminders

- Keep the Contacts tab up to date.
- Save schedules as you work.
- Do not forget to Certify and Submit your application. (Even if it is an amendment)
- Only the Grantee Official can certify and submit the application.

Important Dates for 2019-2020

- **Monday, June 3** – tentative application release
- **July 1** – submit on or before July 1 for a July 1 grant start date
- **After July 1** – date of submission becomes the effective grant start date
- **Tuesday, September 3** – tentative deadline to submit original application
- Don't wait until the last day/hour/minute!

eGrants Navigational Tips

- Make sure security setting is at medium. (Medium High will not work) To check your setting go to Tools, Internet options, Security tab.
- If the system does not allow you to type the letter “t”, you should be able to type a capital “T”.
- Internet Explorer is compatible with eGrants.
- Edge looks a lot like Internet Explorer. If you click on the Special Ed Consolidated Grant and are not able to open any folders, it usually means you are in Edge.
- Edge  No!
- Internet Explorer  Yes!!

Important Links

- **TEA Grant Process** - <https://tea.texas.gov/grants/>
- **TEA Grant Opportunities (a list of grants that are available)**
<http://tea4avoswald.tea.state.tx.us/GrantOpportunities/forms/GrantProgramSearch.aspx>
- **eGrants**
<https://tealprod.tea.state.tx.us/TSP/TEASecurePortal/Access/LogonServlet>
- **Administering a Grant (to locate justification forms)**
https://tea.texas.gov/Finance_and_Grants/Grants/Administering_a_Grant/The_New_EDGAR/



Contact Information

Grants Administration Division

Department of Contracts, Grants and Financial
Administration

Phone: (512) 463-8525

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