Texas Migrant
Service Delivery Plan (SDP)

September 24, 2020

DIVISION OF SCHOOL IMPROVEMENT, INSTRUCTIONAL AND COLLEGE READINESS SUPPORT | OFFICE OF SCHOOL IMPROVEMENT, ACCOUNTABILITY AND COMPLIANCE | MIGRANT EDUCATION PROGRAM

Virtual Norms

❏ Check in - Workshop # - <u>154895</u>
   Code: Migrant
❏ Stay on MUTE
❏ Enter questions on CHAT.
❏ 📁 contain links to training documents

ZOOM is being RECORDED

Purpose

Participants will have an in depth understanding of the Texas Migrant Service Delivery Plan (SDP) in order to provide quality needs-based services to Migrant Students.

Objectives

SERVICE DELIVERY PLAN Review SDP required strategies & supplemental services

NEEDS-BASED CRITERIA Identify and prioritize needs

MASTER LIST OF SERVICES Align strategies, services, and NGS Terms
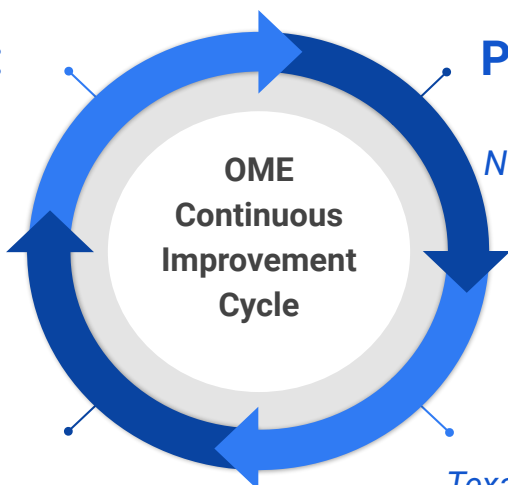
Background Information
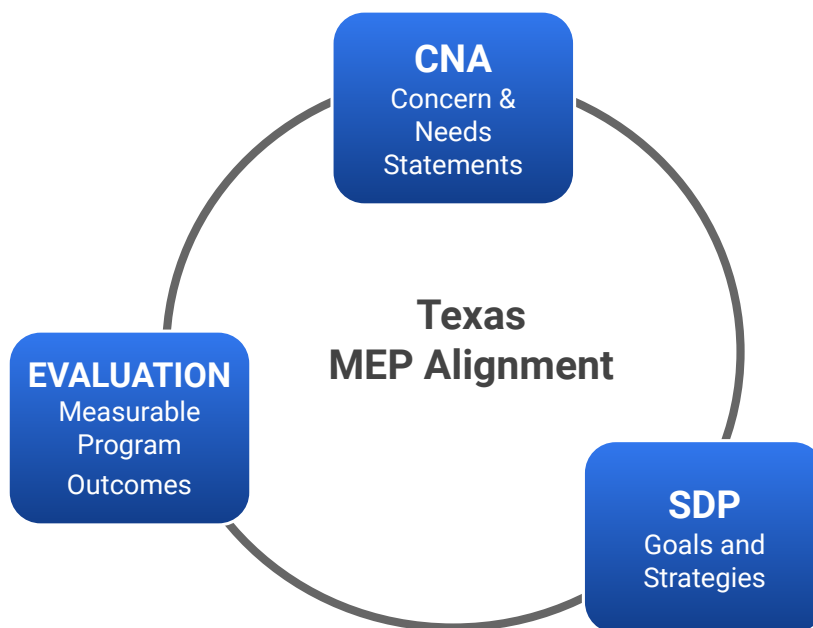

Evaluate:
Program Evaluation

Pre-Planning:
Comprehensive Needs Assessment (CNA)

OME Continuous Improvement Cycle

Do:
Service Delivery

Plan:
Texas Service Delivery Plan (SDP)

Program Implementation Q#3

Did the LEA identify and address the educational needs of migrant children through a needs assessment and outline a comprehensive plan for the delivery of Services?

Documentation examples to support a compliance status of "Yes":
☐ LNA Tool
☐ Migrant Specific CNA
☐ Migrant Specific DIP
☐ **Documentation showing how the LEA is conducting the activities approved on the PS3103 of the Consolidated Application for Funding**

1

Which is NOT one of the components of the Texas MEP Alignment Cycle?

A   PFS

B   CNA

C   Evaluation

D   SDP

Service Delivery Plan

SDP Elements

Required activities and strategies

Supplemental student services

Provide and/or coordinate services

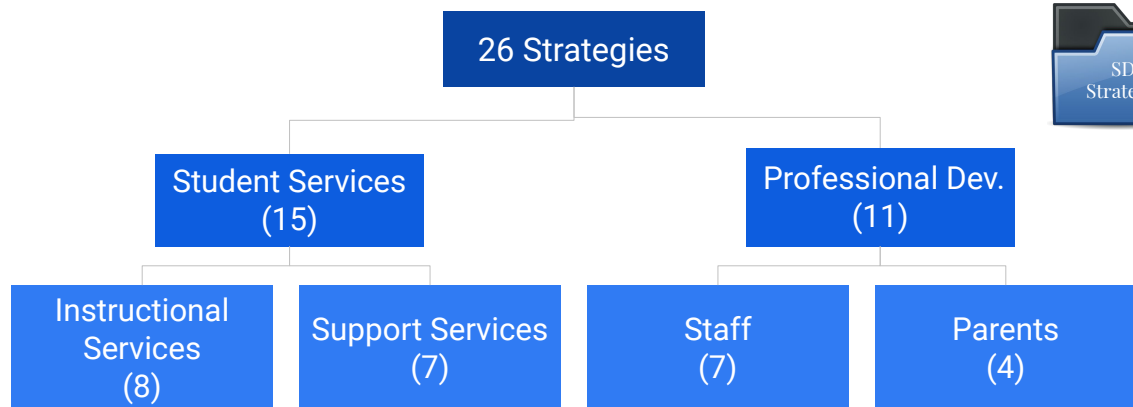Professional development for staff & parents

Target Measurable Program Outcomes

SDP Overview

26 Strategies

SDP Strategies

Student Services (15)

Professional Dev. (11)

Instructional Services (8)

Support Services (7)

Staff (7)

Parents (4)

SDP Goal Areas

Goal 1: Reading

Goal 2: Math

Goal 3: School Readiness

Goal 4: HS/OSY

Reading– Goal Area #1

1.1	Supplemental Reading instruction w/Pre and Post Test
1.2	Training on Reading academic tools and resources
1.3	Professional development for MEP staff in Reading
1.4	Support Services to address Reading needs
1.5 ✳	Collaboration of MEP and Non-MEP staff
1.6	Parent training and resources on Reading strategies

✳ Optional Strategy

- ■ Instructional Services
- ■ Support Services
- □ Staff/Parent PD

Math– Goal Area #2

2.1	Supplemental Math instruction w/Pre and Post Test
2.2	Training on Math academic tools and resources
2.3	Professional development for MEP staff in Math
2.4	Support Services to address Math needs
2.5 ✳	Collaboration of MEP and Non-MEP staff
2.6	Parent training and resources on Math strategies
2.7	Project SMART w/Pre and Post Test
2.8	Remediation

✳ Optional Strategy

- Instructional Services
- Support Services
- Staff/Parent PD

School Readiness Goal Area #3

3.1	Coordination with Early Childhood Programs
3.2	A Bright Beginning w/Pre- and Post Test
3.3	School Readiness strategies and resources for parents
3.4	Support Services to address needs

- Instructional Services
- Support Services
- Staff/Parent PD

HS Graduation & OSY – Goal Area #4

4.1	Instructional services to address EOCs
4.2	Support services
4.3	Graduation support services
4.4	Coordinate graduation services with receiving states
4.5	Needs-based services to OSY
4.6	Parent training and resources on graduation and CCR
4.7	Post secondary training for MEP staff
4.8	Post secondary training for Non-MEP staff

Instructional Services

Support Services

Staff/Parent PD

2

Who do the SDP strategies target?

A	Enrolled Students
B	**MEP Administrators**
C	Students, Parents, & Staff
D	Parents & Students

Q. A.

3

All SDP strategies are optional:

A TRUE

B FALSE

Q. A.

Student Services

Supplemental Services

PROVIDE

The delivery of **Migrant Funded** needs-based supplemental services

COORDINATE

The delivery of **Non-Migrant Funded** needs-based supplemental services

Provide vs Coordinate

Lucky ISD Migrant Department contracted the Region One ELA Department to provide a Writing Camp for PFS students in Middle School.

PROVIDE

Lucky High School hosted a Math Blitz for all students to taking the Algebra 1 STAAR Assessment. The MEP Counselor ensured that Migrant Students who will be testing attended the event.

COORDINATE

Student Services

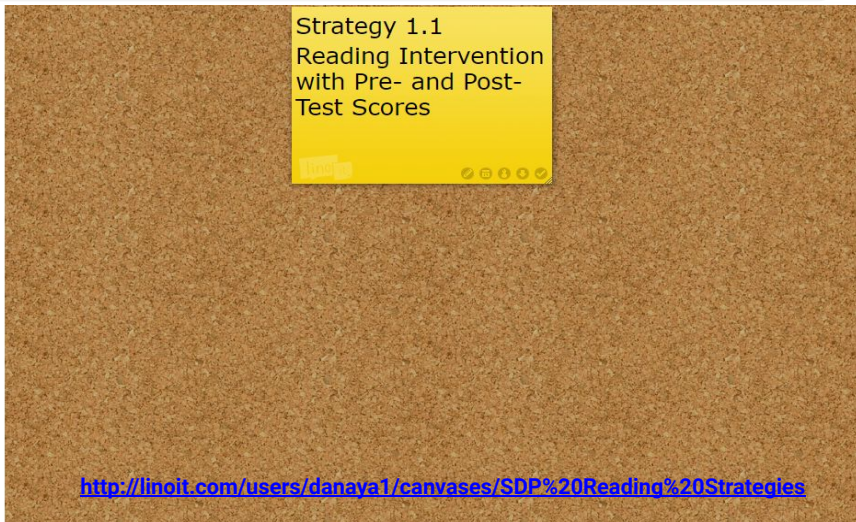| Goal 1: Reading	Goal 2: Math	Goal 3: School Readiness	Goal 4: HS and OSY
S1 - Reading Intervention with Pre and Post	S1 - Math Intervention with Pre and Post	S1 - Referrals to ECP	S1 - EOC Interventions
S2 - Training on Reading Tools & Resources	S2 - Training on Math Tools & Resources	S2 - ABB with Pre and Post	S2 - Support services
S4 - Support Services- Assistance in Reading	S4 - Support Services- Assistance in Math	S4 - Referrals to community resources	S3 - Graduation Support services
	S7 - Project SMART		S5 - OS services
	S8 - Remediation		

Reading Sample Services

1.1	Reading Intervention with Pre- and Post- Test	• After School Tutoring • STAAR Reading Academy • Istation Reading Program • Small Group Instruction by Paraprofessional
1.2	Training on Reading Tools & Resources	• Use of Thesaurus • Use of Dictionary • Online Resources in Reading • Accessing Library Resources
1.4	Support Services for Assistance in Reading	• Thesaurus • Dictionary • DynaNotes • Progress Review

Slide 25

Activity #1:
Provide an example of an intervention your district will be using for Reading 1.1 during **remote learning**.

Strategy 1.1
Reading Intervention with Pre- and Post-Test Scores

http://linoit.com/users/danaya1/canvases/SDP%20Reading%20Strategies

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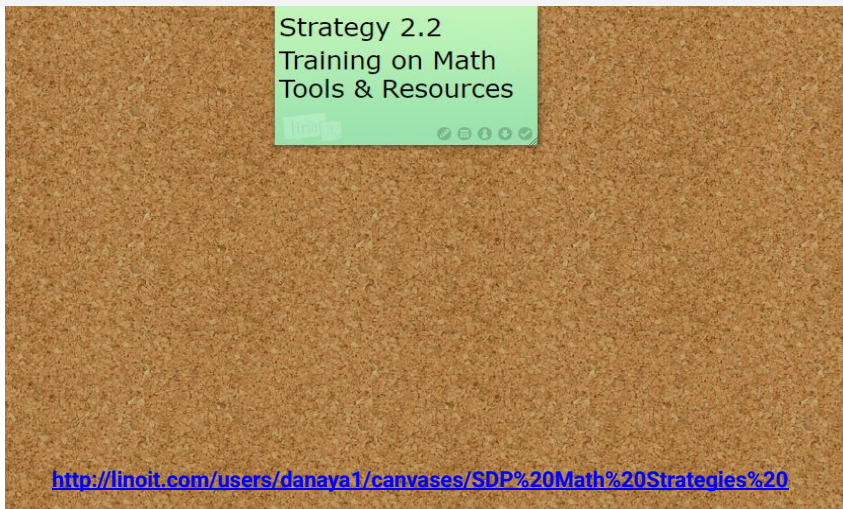
Math Sample Services

2.1	Math Intervention with Pre- and Post- Test	• STAAR Math Blitz • Math Saturday Camps • Think Through Math Program • Math In-class Support by Paraprofessional
2.2	Training on Math Tools & Resources	• Use of Calculator • Use of Math Charts • Online Resources in Math • Accessing Math Resources
2.4	Support Services for Assistance in math	• Calculator • Math Charts • DynaNotes • Progress Review

Activity #2:
Provide an example of an intervention your district will be using for Math 2.2 during **remote learning**.

Strategy 2.2
Training on Math
Tools & Resources

http://linoit.com/users/danaya1/canvases/SDP%20Math%20Strategies%20

Pre- and Post- Assessments

Examples

Online Program Assessments
Curriculum Based Assessments
District Benchmarks
Unit Tests
TAG

Non-Examples

Report Card Grades
Progress Report Card Grades
STAAR Assessment
Non-TEKS Based Assessment

Guiding Question: Is the assessment measuring the impact of the **Reading** and **Math** service/intervention?

Project SMART Exemplar

Aligned to MPO 2.8

TEKS- Based Math Curriculum

Pre Test to measure baseline

Post Test to measure growth

School Readiness Sample Services

| 3.1 | Referrals to Early Childhood Programs | • Head Start • District Early Childhood Program • Daycare |
| 3.4 | Support Services to Address Needs | • Housing • Food Pantries • Eye/Dental Exams |

HS/OSY Sample Services

4.1	EOC Interventions	- Social Studies Academy - Science Blitz - Math In-class Support - ELA Camp
4.2	Support Services	- Progress Monitoring - PFS Individual Action Plan Review - Community Referral - School Supplies
4.3	Graduation Support and Advocacy	- Academic Advising - Transcript Review - College Night - FAFSA Information Session
4.5	Out-of-School Youth Services	- Community Resources Packet - Counseling - Referrals - Assistance applying to HSE programs

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Activity #3:
Provide an example of an intervention your district will be using for High School 4.3 during **remote learning**.

Strategy 4.3
Graduation
Support
Services

http://linoit.com/users/danaya1/canvases/SDP%20HS%2FOSY%20Strategies

4

Services provided to Migrant Students must be:

A — Based on need

B — Supplemental

C — Only Migrant-Funded

D — A and B

5

Pre- & Post- scores are required for all strategies:

A — TRUE

B — FALSE

Professional Development

Professional Development

Audience	Goal 1: Reading	Goal 2: Math	Goal 3: School Readiness	Goal 4: HS and OSY
Parents	S6 Reading Strategies	S6 Math Strategies	S3 School Readiness Strategies	S6 Graduation Requirements, College & Career Opportunities
MEP Staff	S3 Reading Strategies	S3 Math Strategies		S4 Collaborate with receiving state MEP staff for student graduation support S6 Migrant Student Services
Non-Mep Staff	*S5 Reading Strategies	*S5 Math Strategies		S8 Migrant Awareness and Student Services

Sample PD

Audience	Goal 1: Reading	Goal 2: Math	Goal 3: School Readiness	Goal 4: HS and OSY
Parents	Family Literacy Night	Virtual PAC Meeting	School Readiness Parent Workshop	College Night
MEP Staff	Staff meeting	Staff meeting		TMIP Conference Community Partners (MET, CAMP, HEP)
Non-Mep Staff	District Training in Reading*	District Training in Math*		Presentation at Principals' Meeting

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Use the chat to answer the following question:

What professional development trainings is your district providing in Reading and Math for MEP Staff?

5 Minute Break

Needs-Based

Needs–Based Guidelines

Meet Identified and Unique Educational Needs

✓ Migratory lifestyle

✓ Not addressed by other Programs

✓ Give priority to PFS

NGS PFS

K-3	3-12 AND UG	7-12, OS AND UG
Qualifying Move During the Previous or Current Reporting Period	Qualifying Move During the Previous or Current Reporting Period	Qualifying Move During the Previous or Current Reporting Period
Plus (+) 1 of the following	Plus (+) 1 of the following	Plus (+) 1 of the following
• LEP/EL • Overaged • Retained	• Failed • Absent • Exempt • Not Enrolled • Not Tested • At Risk of Failing	• Drop out Indicator

EXEMPT Scenario

Sample Migrant Student Demographics

❏ **NGS Unique Count:** 500

❏ **PFS-Students in 2018-2019:** 150

❏ **PFS Students in 2019-2020:** 355

Needs-Based Data

Instructional services must include disaggregated results of formal/informal assessments.

STAAR
PFS Reports
Other District Based Assessments
Demographics
Surveys
Local Needs Assessment
Attendance records
Referrals

Considerations

Do all PFS students have a need?

Besides the PFS NGS Reports, what other data can I use to determine need?

How should I prioritize student needs?

Needs-Based Activity

Reading
Data Sources:

What do we need to consider for GL K-3 (PFS-LEP, Overaged, Retained)?	**What do we need to consider for GL 3 -12 (STAAR)?**

Write a summary explaining what migrant population will be served and what data will be used.

Needs-Based Criteria Template

Sample Needs-Based Reading Summary

Reading
Data Sources: PFS NGS Report State Assessment Scores LEP Report TELPAS Student Report Sixth Weeks Grades

What do we need to consider for GL K-3 (PFS-LEP, Overaged, Retained)?	**What do we need to consider for GL 3 -12 (STAAR)?**
❑ Priority Reason: Reading ❑ LEP-Bilingual ❑ Six Weeks Grades	❑ Priority for Service: Reading/ELA ❑ LEP-ESL ❑ Six Weeks Grades

Needs-Based Criteria Summary:
Any student who appears on the **PFS** Report for Reading/ELA and meets at least one of the following conditions: Failing Reading/ELA or LEP-ESL.

Needs-Based Criteria Template

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All migrant students must receive services.

A | TRUE

B | FALSE

Q. A.

Master List of Services

Master List of Services

☐ Aligned with Texas Migrant SDP

☐ Addresses PFS and Non-PFS Needs

☐ Takes into account MEP Personnel

☐ Serves as Random Validation Documentation

GETTING STARTED: PROBING QUESTIONS

1. What is the make-up of my instructional and support staff?
2. What student services can my MEP Staff offer?
3. What services does is my district offering this year?
4. How can I coordinate services for Migrant students with Title 1?
5. What community services do my students have access to?
6. Am I keeping documentation of all the provided and coordinated efforts my MEP staff is making?

SAMPLE SERVICE DELIVERY PLAN ALIGNMENT

Disclaimer: This is merely a training tool. It is strongly recommended that MEP Personnel identify their resources and align them with the NGS Terms and descriptions.

Are we doing this?	Strategy	Reading Interventions – Goal 1	NGS Terms	Evidence
	1	Academy (e.g. afterschool or Saturdays)	Reading Instruction by Teacher	
	1	Consultant (Can this be used for PD?)	Student Retreat	
✔	1	Online Instruction (e.g., IXL, Edmentum- Study Island, Brainchild, etc.)	Other Reading	Pre- & Post- Test Scores, user logs
	1	Tutoring by paraprofessional (Before, During or Afterschool)	Other Reading	
✔	1	Other: In-class support	Other Reading	Student Contact Logs
	2	Training on district or other online resources	Training on Reading Tools/Resources	
	2	Dictionary or Thesaurus Training	Training on Reading Tools/Resources	
	2	DynaNotes Training	Training on Reading Tools/Resources	
✔	2	Laptop Training	Training on Reading Tools/Resources	Sign-Ins
	2	Reading Strategies Training	Training on Reading Tools/Resources	
	2	Other:		
	4	Dictionary or Thesaurus	Tools for Homework Assistance	
	4	DynaNotes	Tools for Homework Assistance	
✔	4	Laptop	Tools for Homework Assistance	Distribution Log
	4	Other:		

Note: A strong foundation begins with aligning services.
- Services are linked to NGS Terms
- NGS Terms are linked to evidence
- Evidence is maintained for auditing purposes

SDP Alignment Tool

SAMPLE SERVICE DELIVERY PLAN ALIGNMENT

Disclaimer: This is merely a training tool.

Are we doing this?	G & S	Parents	How and When?	Evidence
✔	1-6	Training on Reading Strategies	Family Literacy Night	Agenda, Sign-Ins
	2-6	Training on Math Strategies		
	3-3	Training on School Readiness Strategies		
	4-6	Training on Graduation Requirements, College and Career Opportunities		
		Other:		

Are we doing this?	G & S	MEP Staff	How and When?	Evidence
	1-3	Training on Reading Strategies		
	2-3	Training on Math Strategies		
	4-4	Training on Collaboration with receiving State MEP for Student Graduation Support Services		
✔	4-6	Training on Student Services	Staff Meeting	Agenda w/HEP & CAMP
		Other:		

Are we doing this?	G & S	NON-MEP Staff	How and When?	Evidence
	1-5	Training on Reading Strategies		
	2-5	Training on Math Strategies 2-5		
✔	4-8	Migrant Awareness and Student Services Training	Principals' Meeting	Agenda, Presentation
		Other:		

Considerations:
Can these individuals be included with student trainings?
Will these trainings count for SDP?
What is the impact of these trainings?

Master List of Services Content

	Area	District Service	Campus	Population	Grade	Instructional or Support	NGS Term
HEADING							
DESCRIPTION	What subject or Area does the service fall under?	What is the service called in your district?	Where will this service be conducted?	Who will be served? ALL migrant or PFS?	What grade levels will be served?	Is this service instructional or support?	Does this service align with a term on NGS? Which one?
SAMPLE	READING	VIRTUAL READING ACADEMY	ELEMENTARY	PFS	3-5TH	INSTRUCTIONAL	READING INSTRUCTION BY TEACHER

Master List of Services Content

	Justification	Goal	Strategy	Fund Type	NGS Documentation	Description
HEADING						
DESCRIPTION	Is this service on the SDP or is it a district need?	What SDP Goal does the service target?	What SDP Strategy does the service target?	Is the service funded through MEP or Non-MEP (other) funds?	What documents will the NGS Clerk receive for data entry? Are these the same documents that will go into the Evidence Box?	What specific description would best describe this service?
SAMPLE	SDP	1	1	MIGRANT	ATTENDANCE ROSTERS PRE- AND POST-SCORES	PFS STUDENTS WILL RECEIVE VIRTUAL INSTRUCTION IN A STAAR READING ACADEMY ON SATURDAYS

Sample Master List of Services

MEP — Every Journey Counts!

Recommendations:
- ☐ 15 student services
- ☐ PFS and Non-PFS
- ☐ All grades Levels
- ☐ Organize by Regular & Summer
- ☐ Separate PD

Area	District Service	Campus	Population	Grade	Ins or Supp	NGS Term	Justification	Goal	Strategy	Fund Type	NGS Documentation	Description
READING	IXL Reading	ALL	ALL	K-8	Instructional	Other Reading	SDP	1	1	OTHER	Roster w/ IXL pre and post scores	Ensure that each student has an online account for IXL for self-paced instruction and is utilizing the built-in diagnostic.
READING	Excellence in Reading Academy	ALL	PFS	K-12	Instructional	Reading Instruction by Teacher	SDP	1	1	MEP	Roster w/ TAG pre and post scores	PFS students will receive needs-based direct instruction during an after school Reading STAAR Academy.
READING	Extended Day Reading Academy	ALL	ALL	6-8	Instructional	Reading Instruction by Teacher	SDP	1	1	MEP	Roster w/ TAG pre and post scores	After school tutorial with heavy concentration on student's areas of needs
READING	Training on How to use a Dictionary and Thesaurus	ALL	ALL	K-8	Instructional	Training on Reading Tools/Resources	SDP	1	2	MEP	Roster/Sign-in sheets	Students will watch how-to videos on the use of dictionaries and thesaurus for reading homework assistance.
READING	Training on district reading resources	ALL	ALL	K-8	Instructional	Training on Reading Tools/Resources	SDP	1	2	OTHER	Roster/Sign-in sheets	Students will receive training on navigating through free district reading applications by the campus librarian.
READING	Dictionary and Thesaurus Distribution	ALL	ALL	K-8	Support	Tools for Homework Assistance	SDP	1	4	MEP	Roster/Sign-in sheets	Students will receive dictionary and thesaurus.
READING	PFS Academic Review	ALL	PFS	K-8	Support	Counseling Service	SDP	1	4	MEP	Roster/Sign-in sheets	MEP staff will meet with student to review and complete the individualized PFS Action Plan each quarter.
MATHEMATICS	IXL Math	ALL	ALL	K-8	Instructional	Other Math	SDP	2	1	OTHER	Roster w/ IXL pre and post scores	Ensure that each student has an online account for IXL for self-paced instruction and is utilizing the built-in diagnostic.
MATHEMATICS	STAAR Math Academy	ALL	PFS	K-12	Instructional	Math Instruction by Teacher	SDP	2	1	MEP	Roster w/ TAG pre and post scores	PFS students will receive needs-based direct instruction during an after school Math STAAR Academy.
MATHEMATICS	STAAR Math Academy	ALL	ALL	K-8	Instructional	Math Instruction by Teacher	SDP	2	1	OTHER	Roster w/ TAG pre and post scores	Campus provided direct instruction on Saturdays for Math STAAR remediation for all students.
MATHEMATICS	Saturday Camp for Math Homework Tools	ALL	ALL	K-8	Support	Training on Math Tools/Resources	SDP	2	2	MEP	Roster	Students will receive direct instruction on the use of tools (e.g. graphing calculator, compass, protractor, DynaNotes) for math homework assistance

Lucky ISD Sample MLOS

Fillable MLOS Template

Master List of Services Reflection Form

MEP — Every Journey Counts!

District: _____   **School Year:** _____

Instructions: Review your Needs-Based Criteria and Master List of Services for completeness and accuracy and check the boxes that apply in the second column. Use the third column to make notes.

MLOS Checklist

Item	District Administrator	Notes
Needs-Based Criteria	☐ Clearly stated ☐ Needs clarification ☐ A student population may have been overlooked:	
Student services	☐ All 15 services are listed ☐ All student populations are addressed ☐ All grade levels are addressed ☐ Some services are not listed: ☐ PFS may have been overlooked: ☐ Some grade levels may have been overlooked:	
Services and NGS Alignment	☐ District services are clearly stated ☐ District descriptions are clearly stated ☐ Services are accurately aligned to NGS Terms ☐ District descriptions need clarification ☐ District services need to be more specific ☐ Services are not accurately aligned to NGS Terms:	
Professional Development	☐ All trainings for parents are listed ☐ All trainings for MEP staff are listed ☐ All trainings for Non-MEP Staff are listed ☐ Trainings that need attention:	

Next Steps

Share — Disseminate and educate MEP Staff to ensure an understanding of the MLOS

Utilize — Ensure all MEP staff is referring to the MLOS for uniformity and proper documentation

Collect — Request and collect supporting documentation to house in a central location

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7

Who should utilize the Master List of Services?

A   Migrant Counselor

B   Migrant Director

C   NGS Clerks

D   All MEP Staff

Maintaining Documentation

Documentation Samples

Student Services

Attendance Rosters
Sign-Ins
Test Scores
Contact Logs
Progress Records

Professional Development

Announcement Flyers
Agendas
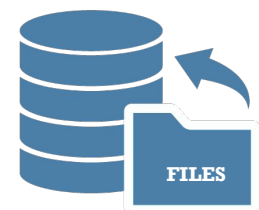Sign-Ins
Contact Logs
Training Material

Collecting Evidence

Google Drive

USB Drive

Electronic Folders

Hard Copies

Recommendations

- ☐ Decide what form of collection to use
- ☐ House in a central location
- ☐ Keep a file for each strategy
- ☐ Separate student services & professional development strategies
- ☐ Collect examples of evidence for each strategy
- ☐ Be ready to share upon request

FILES

NGS Documentation

Master List of Services & Supporting Evidence

1

NGS Data Entry

2

Supplemental or Individual Supplemental Program Reports

3

8

Sample Documentation may include:

A   Student rosters

B   Pre- and Post- Scores

C   Contact Logs

D   All of the above

Presentation Live Links

Presentation

Needs-Based Criteria Template

Fillable MLOS Template

MLOS Checklist

SDP Strategies

SDP Alignment Tool

Lucky ISD Sample MLOS

Thank you!

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