

OPERATING PROCEDURES

VISUAL IMPAIRMENT

"[Insert LEA NAME]"

"[Co. Dist. #]"

Template update May 2020

Legal Framework: VISUAL IMPAIRMENT

[Related Resources](#)

Broad Category: EVALUATION

PROCEDURES:

- Describe any unique procedures or requirements the district has in place for evaluating the suspicion of a visual impairment.
- Describe the procedures followed for obtaining, at no cost to the parents, a report by a licensed ophthalmologist or optometrist.
- Explain the roles of the certified teacher of students with visual impairments and the certified orientation and mobility specialist when following evaluation procedures.
- Describe the procedures used to obtain Consent to Release Confidential Information from the parent.

STAFF RESPONSIBLE:

District Level: "Insert staff position not person's name."

Campus Level: "Insert staff position not person's name."

TIMELINES FOR IDENTIFYING DISABILITY CONDITIONS:

- Initial evaluations
- Reevaluations

EVIDENCE OF PRACTICE:

- Forms or checklists used
- Training artifacts (sign-in sheets, agendas, etc.)
- List of qualified evaluators with appropriate licenses and certifications
- Copies of evaluations