



## K-12 Threat Assessment Screening Tool for Threat Assessment

**NOTE: If you believe there's an imminent threat or danger, immediately CALL 911 to alert law enforcement and follow established safety procedures.**

Person administering this initial screening tool / case worksheet: \_\_\_\_\_

Person(s) of concern (Person being assessed): \_\_\_\_\_

Person of concern's relationship to the target/school: \_\_\_\_\_

Date of Initial Report: \_\_\_\_\_

Content of Initial Report: \_\_\_\_\_

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### Screen the Initial Report

#### Screening Questions:

Using information from the initial report and any other information that is quickly obtainable, answer the following questions:

**1. Is this an emergency? Is there an immediate danger or imminent safety concerns?**

**YES** it is an emergency / immediate danger. Take the following steps:.

- IMMEDIATELY NOTIFY LAW ENFORCEMENT / Call 911**
- MAKE OTHER NOTIFICATIONS per established safety procedures
- RUN a Threat Assessment when it is safe to do so (go to Page 3)

**NO**, it is not an emergency. Answer Screening Questions below.

**1a. In the initial report, is there any mention of sexual harassment, sexual assault, stalking, domestic violence, or dating violence?**

- YES** – NOTIFY the District Title IX Coordinator and proceed to Question 2
- NO** - proceed to Question 2

## Screening Questions (continued):

### 2. Is there a need to run a threat assessment?

Answer **each** of the following questions, based upon the initial report and readily available information:

2a) Has the person threatened violence or made any other communications about intent or plans for violence?

YES       NO

2b) Have other behaviors raised concern about violence to others / self & others?

YES       NO

2c) Is there a fearful victim or third party (e.g., someone who is taking protective action)?

YES       NO

2d) Is there another reason to run a threat assessment? Specify: \_\_\_\_\_

YES       NO

## THEN, FOLLOW THESE INSTRUCTIONS:

If you answered **NO** to Question 2a, 2b, 2c, **AND** 2d:

- DOCUMENT YOUR RESPONSES and CLOSE THE CASE.

If **YES** to Question 2a, 2b, 2c, or 2d **AND** the person of concern is NOT on an IEP or 504 Plan:

- RUN A THREAT ASSESSMENT (follow the steps starting on Page 3)

If you answered **YES** to Question 2a, 2b, 2c, or 2d **AND** the person of concern **IS** on an IEP or 504 Plan, please answer the question below:

***Is the behavior that prompted concern inconsistent with baseline behaviors and/or cannot be managed with an existing behavior plan or other interventions already in place?***

- YES – RUN A THREAT ASSESSMENT (follow the steps starting on Page 3)  
 NO – Refer matter to Special Education personnel. Close and document case.