



ASCENDER Grad Plan Reports

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Graduation Plan Reports

Graduation Plan > Reports > Graduation Plan Reports

This page allows you to select the report you want to generate.

You may select prior year records or change campuses by clicking on **Change** and selecting from the drop-down menus.

Preview
PDF
CSV
Clear Options

Daily Log Report Group

[SHS0300 - Nurse's Daily Log Summary](#)
[SHS0350 - Nurse's Daily Log Detail](#)

Immunizations Report Group

[SHS0102 - Immunization Due Report](#)
[SHS0110 - Annual Immunization Status Report \(DSHS\)](#)
[SHS0130 - Provisional Enrollment List](#)
[SHS0800 - Student Immunization List](#)

Screenings Report Group

[SHS0250 - Hearing Screening Due List](#)
[SHS0251 - Vision Screening Due List](#)
[SHS0290 - Spinal Screening Due List](#)
[SHS0291 - Acanthosis Screening Due List](#)
[SHS0295 - Vision Screening Report \(DSHS\)](#)
[SHS0296 - Hearing Screening Report \(DSHS\)](#)
[SHS0297 - Spinal Screening Report \(DSHS\)](#)
[SHS0298 - Acanthosis Screening Report \(TRAT2DC\)](#)
[SHS0825 - Screening Problem Report](#)

Student Report Group

[SHS0160 - Tuberculosis Test Due List](#)
[SHS0400 - Rolodex Cards](#)
[SHS0810 - Medical Profile Report](#)
[SHS0820 - Accident Report](#)
[SHS0830 - Medical Condition Report](#)
[SHS0835 - Communicable Diseases Report](#)
[SHS0840 - Medical Alert Report](#)
[SHS0900 - Emergency Profile Report](#)

SHS0300 - Nurse's Daily Log Summary

Parameter Description	Value	List
Begin Date (MMDDYYYY, Blank for All)	<input type="text"/>	
End Date (MMDDYYYY, Blank=Begin Date)	<input type="text"/>	
Begin Period (##, Blank for All)	<input type="text"/>	
End Period (##, Blank=Begin Period)	<input type="text"/>	
Campus ID (Blank for All)	<input type="text" value="001"/>	⋮
Visitor Type (01-03, 99, Blank for All)	<input type="text"/>	
Activity Code (01-23, 99, Blank for All)	<input type="text"/>	
Student ID (Blank for All)	<input type="text"/>	⋮
Acute/Chronic Illness (A,C, Blank for All)	<input type="text"/>	
Communicable Disease (Y,N, Blank for All)	<input type="text"/>	
Initial/Follow-up Visit (I,F, Blank for All)	<input type="text"/>	
Injury (Y,N, Blank for All)	<input type="text"/>	

Select a report:

All available reports are displayed on the left side of the page. The list of available reports remains displayed on the page after you select a report name, which allows you to select another report without exiting the selected reports menu.

Click a report name to select it. The parameters for the selected report are displayed on the right side of the page.

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ASCENDER Grad Plan Reports

Type or select the report options. **Parameters in bold are required.**

Use the buttons located at the top of the page to generate the report. If the button feature does not apply to the selected report, it is disabled. For example, a certain report may not be available in the CSV format, so the CSV button will be disabled if that report is selected.

- **Preview** - Click to generate the HTML view of the report. [Review, save and/or print the report.](#)
- **PDF** - Click to generate a PDF file of the report.
- **CSV** - This option is not available for this report.
- **Clear Options** - Click to clear data from all parameter fields.

Sort and filter:

Some reports may or may not provide the sort and/or filter option.

Sort	<p>Sort report data: You can sort data to make it easier to review or find records in the reports. Not all reports allow this option. From the report window, click Sort/Filter to open the Sort/Filter window. By default, the Sort Criteria section is expanded. If not, click Sort Criteria.</p>	
	(Left grid) Columns Available for Sorting	<p>Select the columns by which you want to sort, the columns are highlighted blue. Click  to move the selected columns to the right side of under Sort Columns. Continue moving columns to the right grid as needed.</p>
	(Right grid) Sort Columns	<p>You can rearrange the columns to indicate the order in which you want the sort applied. Click a column name, and drag it up or down to a new location. In the right grid, for each column, click to indicate if you want that data sorted in ascending (e.g., A-Z, 0-9) or descending (e.g., Z-A, 9-0) order. To remove a column from the sort, select the column, and then click to move it back to the left grid.</p>
<p>Click OK to apply the selected sort criteria to the report. Click Cancel to close the window without re-sorting.</p>		

Filter	Filter report data: When you want to view only certain data, you may find it useful to filter the report data. You can use specific criteria to retrieve only the data that you want. Not all reports allow this option. From the report window, click Sort/Filter to open the Sort/Filter window. By default, the Sort Criteria section is expanded. Click Filter Criteria to expand the Filter Criteria section. If the report does not allow sorting, the Filter button is displayed instead of the Sort/Filter button, and sort criterion fields are not available. Click Add Criterion to add new filter criteria. A blank row is displayed in the grid.	
	Field	Description
	Column	Select a column by which to filter the data. The drop down lists the columns that appear on the report.
	Operator	Select an operator. = Equals ≠ Not equals < Less than ≤ Less than or equal to > Greater than ≥ Greater than or equal to
	Value	Type the value by which you want to filter. For example, if you selected a date in the Column field, type a date to view only data for a specific date.
Other functions and features:		
Add Criterion	Add another row. Select the logical connector (<i>AND</i> or <i>OR</i>) in the Logical field. Continue adding rows as needed. Using the <i>AND</i> operator limits search results, because the program looks only for records that contain both criterion. Using the <i>OR</i> operator expands search results, because the program looks for records that contain either one criterion or the other, or both.	
Delete Selected	Delete selected row. Select the row, and then click the Delete Selected button. The row is deleted from the filter criteria.	
Click OK to apply the selected filter criteria to the report. Click Cancel to close the dialog box without applying a filter.		
Reset	Reset report data. Click to restore the report to the original view, removing all sorting and filtering that has been applied.	
Reset	Reset report data: Click to restore the report to the original view, removing all sorting and filtering that has been applied.	

SGP0100 - District Graduation Plan Detail

Graduation Plan > Reports > SGP0100 - District Graduation Plan Detail

This report allows you to print the graduation plan requirements for one or all district-defined graduation plans, and for all courses or only default courses.

Parameter	Description
Ending School Year (YYYY)	Type the four-digit ending school year.
Graduation Plan (Blank for All)	Type the grad plan code, click  to select the code , or leave blank to select all grad plans.
Courses to Print (D=Default Courses Only, Blank for All)	<i>D</i> - Select only default courses. Blank - Select all courses.

SGP0200 - Students Lacking Credits for Graduation

Graduation Plan > Reports > SGP0200 - Students Lacking Credits for Graduation

This report allows you to print data for all students lacking credit for one or more subject, as indicated on [Maintenance > Student > Individual Maintenance > Credit Summary](#). The program first evaluates if the student is lacking credit in at least one subject.

Notes about course placement

The program determines which subject areas to place courses under based on the following fields. If the information is not found in the first table, the program goes to the next:

- For the current and prior years:
 - **Grad Plan Use Cd** on [Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint](#)
 - **Grad Plan Use** on [Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Course](#)
 - **Grad Plan Use** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
 - **AAR Use** on [Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint](#)
 - **AAR Use Cd** on [Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section](#)
 - **AAR Use** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
 - **Service ID** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
- For next year:
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Student Schedules > Course Requests](#)
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Master Schedule > Campus > Sections](#)
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)
 - **AAR Use** on [Scheduling > Maintenance > Master Schedule > Campus > Sections](#)
 - **AAR Use** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)
 - **Service ID** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)

Local service IDs will be accepted in the student's graduation plan.

NOTE: The first five digits must match the service ID in the district course table.

Parameter	Description
Campus ID (Blank for All)	<p>Type the three-digit campus ID, or click  to select the campus. Leave blank to select all campuses in the district.</p> <p>NOTE: If you select to create the report for all campuses, any campuses excluded from district reporting (i.e., campuses that have the Exclude from District Reporting field selected on Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info) are not included in the report. However, you can generate the report for an individual excluded campus by entering the campus ID.</p>
Current Grade Level (Blank for All)	<p>Type the two-character grade level, click  to select the grade level, or leave blank to select all grade levels.</p> <p>Select the student's current year grade level.</p>
Subjects to Print (L=Only Subject Areas w/ Lacking Credits, A=All Subject Areas)	<p>If the student is lacking credit in at least one subject:</p> <p>L - Include only subjects where the student is lacking credit.</p> <p>A - Include all subjects for students are lacking credit in one or more subjects.</p>

SGP0350 - Student Graduation Requirements

Graduation Plan > Reports > SGP0350 - Student Graduation Requirements

This report allows you to view a student's current standing against a specific graduation plan, which will allow you to monitor the student's progress and determine if the student is on track to graduate.

Notes about course placement

The program determines which subject areas to place courses under based on the following fields. If the information is not found in the first table, the program goes to the next:

- For the current and prior years:
 - **Grad Plan Use Cd** on [Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint](#)
 - **Grad Plan Use** on [Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Course](#)
 - **Grad Plan Use** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
 - **AAR Use** on [Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint](#)
 - **AAR Use Cd** on [Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section](#)
 - **AAR Use** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
 - **Service ID** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
- For next year:
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Student Schedules > Course Requests](#)
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Master Schedule > Campus > Sections](#)
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)
 - **AAR Use** on [Scheduling > Maintenance > Master Schedule > Campus > Sections](#)
 - **AAR Use** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)
 - **Service ID** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)

Local service IDs will be accepted in the student's graduation plan.

NOTE: The first five digits must match the service ID in the district course table.

Parameter	Description
Campus ID	Type the three-digit campus ID, or click  to select the campus .

Parameter	Description
Student IDs (Blank for All)	Type the six-digit student ID number, including all leading zeros. Separate multiple IDs with a comma (e.g., 098321,096476). Or, click  to select the students . Leave blank to select all students.
Current Graduation Plan (Blank for All)	Type the grad plan code, click  to select the code , or leave blank to select all grad plans. This is the plan currently assigned to the student.
Proposed Graduation Plan	(Optional) Type the grad plan code, or click  to select the code . This allows you to compare a student to a graduation plan other than the plan to which he is currently assigned.
Current Grade Level (Blank for All)	Type the two-character grade level, click  to select the grade level , or leave blank to select all grade levels. Select the student's current year grade level.
Sort Order (A=Alpha, G=Alpha within Grade Level, P=Alpha within Graduation Plan)	A - Sort the report alphabetically. G - Sort the report by grade level and then alphabetically. P - Sort the report by graduation plan and then alphabetically.
Include Withdrawn Students (Y, N)	Y - Include withdrawn students. N - Do not include withdrawn students.

SGP0400 - Educational Planning Transcript

Graduation Plan > Reports > SGP0400 - Educational Planning Transcript

This report provides a detailed view of a student's progress toward graduation, including the courses taken, in progress, scheduled, and part of the graduation plan. The data is similar to the data displayed on [Maintenance > Student > Individual Maintenance > Credit Detail](#). The student's advanced measures, campuses awarding credit, cumulative GPA, rank, and college four-point average are also displayed.

A signature line can be printed.

The report can only be printed for students who have a graduation plan assigned.

- Courses that are not part of the graduation plan, as indicated by the service ID, are indicated with an exclamation point (!).
- P is displayed if the course is in progress.
- S is displayed if the course is requested/scheduled.
- G is displayed if the course is part of the graduation plan.

Notes about course placement

The program determines which subject areas to place courses under based on the following fields. If the information is not found in the first table, the program goes to the next:

- For the current and prior years:
 - **Grad Plan Use Cd** on [Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint](#)
 - **Grad Plan Use** on [Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Course](#)
 - **Grad Plan Use** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
 - **AAR Use** on [Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint](#)
 - **AAR Use Cd** on [Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section](#)
 - **AAR Use** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
 - **Service ID** on [Grade Reporting > Maintenance > Master Schedule > District Schedule](#)
- For next year:
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Student Schedules > Course Requests](#)
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Master Schedule > Campus > Sections](#)
 - **Grad Plan Use Cd** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)
 - **AAR Use** on [Scheduling > Maintenance > Master Schedule > Campus > Sections](#)
 - **AAR Use** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)
 - **Service ID** on [Scheduling > Maintenance > Master Schedule > District > Courses](#)

Local service IDs will be accepted in the student's graduation plan.

NOTE: The first five digits must match the service ID in the district course table.

Parameter	Description
Campus ID	Type the three-digit campus ID, or click  to select the campus .
Current Grade Level (Blank for All)	Type the two-character grade level, click  to select the grade level , or leave blank to select all grade levels. Select the student's current year grade level.
Student IDs (Blank for All)	Type the six-digit student ID number, including all leading zeros. Separate multiple IDs with a comma (e.g., 098321,096476). Or, click  to select the students . Leave blank to select all students.
Group Order (S=Subject Area, G=Grade Level)	S - Group the data in the Subject - Credits Required column by subject. G - Group the data in the Grade Level - Sch Year column by grade level.
Sort Order (A=Alpha, G=Alpha within Grade Level, P=Alpha within Graduation Plan)	A - Sort the report alphabetically. G - Sort the report by grade level and then alphabetically. P - Sort the report by graduation plan and then alphabetically.
Print Student Signature Line (Y, N)	Y - Print an instructor signature and date line. N - Do not print a signature and date line.
Include Withdrawn Students (Y, N)	Y - Include withdrawn students. N - Do not include withdrawn students.

SGP1000 - Student Personal Graduation Plan

Graduation Plan > Reports > SGP1000 - Student Personal Graduation Plan

This report allows you to generate student personal graduation plans (PGPs) to give to students and their parents to sign and return, at which point you can update the **PGP Acknowledgment** dates on [Maintenance > Student > Individual Maintenance > PGP](#).

Graduation Plan Reports

- [SGP0100 - District Graduation Plan Detail](#)
- [SGP0200 - Students Lacking Credits for Graduation](#)
- [SGP0350 - Student Graduation Requirements](#)
- [SGP0400 - Educational Planning Transcript](#)
- [SGP1000 - Student Personal Graduation Plan](#)
- [SGP1100 - Graduation Plan Summary](#)

SGP1000 - Student Personal Graduation Plan

Parameter Description	Value	List
Campus ID	<input type="text" value="001"/>	⋮
Current Grade Level (Select Grade Level or Student ID)	<input type="text" value="12"/>	⋮
Student IDs (Blank for All)	<input type="text"/>	⋮
Print Rank And GPA (Y,N,R=Rank Only,G=GPA Only)	<input type="text" value="Y"/>	
Print Acknowledgment Date and Parent's Expectation (Y,N)	<input type="text" value="Y"/>	
Performance Acknowledgment (Y,N)	<input type="text" value="Y"/>	
Include Withdrawn Students (Y,N)	<input type="text" value="N"/>	

[Report field descriptions](#)

<p>STAAR EOC Assessment</p>	<p>Individual Graduation Committee (IGC) Students: For IGC students, I is displayed for Level I in the for any EOC assessment where the student who did not pass with II, III, Approaches, Meets, or Masters, regardless of year assessment was taken.</p> <p>NOTES:</p> <p>A student is considered IGC if he has a record on his most recent enrollment year on Registration > Maintenance > Student Enrollment > Local Programs with the Local Program field set to a code that matches the Local Program for IGC Reporting code on State Reporting > Options (even if there is a withdrawal date in the most recent record). If there is no value specified in State Reporting, the program will look for code <i>IGC</i> in the Local Program field on Registration > Maintenance > Student Enrollment > Local Programs .</p> <p>If student has an End-of-Course Exception for a subject on Grade Reporting > Maintenance > Student > Individual Maint > EOC Exception, this will take precedence over IGC, with <i>ARD Met Standards</i> defaulting to I and <i>AAR Exempt</i> defaulting to N/A.</p> <p>Other than EOC Exception and IGC, subjects taken prior to 2017 will use I, II, III. Subjects taken 2017 and later will use DidNotMeet, Approaches, Meets, Masters.</p>	
<p>SE</p>	<p>SE is Special Explanation (also known as special consideration). If the student takes two sections of the same course in semesters 1 and 2, and if the first course record has a code, the code is displayed. If the first course record is blank but the second course record has a code, that code is displayed. If neither course record has a code, the SE column is blank.</p> <p>SE Codes</p> <ul style="list-style-type: none"> • A - Articulated credit course • C - Correspondence course from an approved higher education institution • D - Dual credit (college course taken for both high school and college credit) • E - Credit by exam (80%) • G - Gifted/Talented • H - Honors • I - IB course • J - Course completed prior to Grade 9 • K - Pre IB Course • L - Local Credit • M - Magnet Course • N - Night School • P - AP Course • Q - Pre AP Course • R - Summer School, Night School, or other instructional arrangement • T - Credit Awarded by Examination (70%) • V - Content modified • X - Innovative Course • Z - Distance Learning • 1 - Course providing PE equivalency or PE waiver • 2 - Part of a coherent sequence of CTE courses for Technology Applications credit • 3 - Transfer credit from non-Texas public school • 4 - CTE course that satisfies another graduation requirement 	
<p>TSIA Scores - Math</p>	<p>Test Scores > Maintenance > Individual Maintenance > TSIA</p>	<p>TSI Mathematics Placement - Score</p>

TSIA Scores - Read	Test Scores > Maintenance > Individual Maintenance > TSIA	TSI Reading Placement - Score
TSIA Scores - Writ	Test Scores > Maintenance > Individual Maintenance > TSIA	TSI Writing Placement - Score
TSIA Scores - WPI	Test Scores > Maintenance > Individual Maintenance > TSIA	TSI WritePlacer - Score
TSIA Scores - ABE	Test Scores > Maintenance > Individual Maintenance > TSIA	ABE Writing Diagnostics - Score
Outstanding Performance on Assessment	<p>The Outstanding Performance on Assessment section displays data as follows:</p> <ul style="list-style-type: none"> • N/A is displayed if the student does not have outstanding performance on any assessment. • ACT is displayed if the student has a composite score of 28 or greater on the ACT test. • PSAT is displayed if the student is commended for the PSAT score. • SAT is displayed if: <ul style="list-style-type: none"> • (Old version) The student has a combined math and reading score of 1250 • (New version) The student has at least 410 on the evidence-based reading section score and 520 on the math section score <p>If a student repeated a grade level, the ending of the first school year separated by "to" and the ending of the second school year displays next to the grade level (e.g., 17 to 18 instead of 17/18).</p>	
Industry Credentials or Certification	Graduation Plan > Maintenance > Student > Individual Maintenance > PGP (if student has a graduation plan)	Industry Credentials or Certification
Industry Credentials or Certification	Registration > Maintenance > Student Enrollment > Demo3 (if student does not have a graduation plan)	Industry Certification 1-15
Parameter	Description	
Campus ID	Type the three-digit campus ID, or click  to select the campus .	
Current Grade Level (Select Grade Level or Student ID)	Type the two-character grade level, click  to select the grade level , or leave blank to select all grade levels. Select the student's current year grade level.	
Student IDs (Blank for All)	Type the six-digit student ID number, including all leading zeros. Separate multiple IDs with a comma (e.g., 098321,096476). Or, click  to select the students . Leave blank to select all students.	
Print Rank And GPA (Y, N, R=Rank Only, G=GPA Only)	<p>Y or blank - Print both rank and GPA.</p> <p>N - Do not print rank or GPA.</p> <p>R - Print only rank.</p> <p>G - Print only GPA.</p>	

Parameter	Description
Print Acknowledgment Date and Parent's Expectation (Y, N)	<p>Y - Print the acknowledgment dates and parent expectations if entered on Maintenance > Student > Individual Maintenance > PGP.</p> <p>N - Do not print the acknowledgement dates or parent expectations.</p>
Performance Acknowledgment (Y,N)	<p>Y - Print all Performance Acknowledgment data.</p> <p>N or blank - Do not print Performance Acknowledgment data.</p>
Include Withdrawn Students (Y, N)	<p>Y - Include withdrawn students.</p> <p>N - Do not include withdrawn students.</p>

SGP1100 - Graduation Plan Summary

Graduation Plan > Reports > SGP1100 - Graduation Plan Summary

This report provides list of students and the graduation plan assigned to each student, as well as the student's grade level, cohort, graduation type, distinguished level of achievement, and endorsements. The report allows counselors to see which students would be affected if a change is made to a graduation plan.

You can also view a list that displays total student counts by graduation plan, graduation type, and grade level which does not include specific student data.

Parameter	Description
Campus ID	Type the three-digit campus ID, or click  to select the campus .
Current Grade Level (6-12, Blank for All)	Type the two-character grade level, click  to select the grade level , or leave blank to select all grade levels. Select the student's current year grade level.
Student Listing (Y, N, Blank=Y)	Y or blank - Print student-level data. N - Print student total counts only, sorted by graduation plan, graduation type, and grade level.
Graduation Type (Blank for All)	Type the grad plan codes separating multiple codes with a comma, or select the codes , Leave blank to select all grad plans.
Only Student w/o Grad Type (Y, N)	Y - Only include student whose graduation type is blank. N - Include all students, regardless of graduation type.



Back Cover